

Agenda for a meeting of the Executive to be held on Tuesday, 6 February 2024 at 10.30 am in Council Chamber - City Hall, Bradford

Members of the Executive – Councillors

LABOUR
Hinchcliffe (Chair)
I Khan
Ross-Shaw
Ferriby
Jabar
Duffy

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. **Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place.** Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- **Members of the public are respectfully reminded that this is a meeting that is being held in public NOT a public meeting. The attendance of the public to observe the proceedings is welcome.**
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Jason Field
Interim Director of Legal and Governance
Agenda Contact: Yusuf Patel
Phone: 07970 411923
E-Mail: yusuf.patel@bradford.gov.uk

To:

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members must consider their interests, and act according to the following:*

Type of Interest	You must:
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest; not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Directly Related)</i> OR <i>Non-Registrable Interests (Directly Related)</i>	<i>Disclose the interest; speak on the item <u>only if</u> the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Affects)</i> OR <i>Non-Registrable Interests (Affects)</i>	<i>Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or well-being</i> <i>(a) to a greater extent than it affects the financial interests of a majority of inhabitants of the affected ward, and</i> <i>(b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest; in which case speak on the item <u>only if</u> the public are also allowed to speak but otherwise not do not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

2. MINUTES

Recommended –

That the minutes of the meeting held on 21 December 2023 be signed as a correct record (previously circulated).

(Yusuf Patel – 07970 411923)

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Yusuf Patel – 07970 411923)

4. RECOMMENDATIONS TO THE EXECUTIVE

To note the following recommendation to the Executive:

Corporate Overview and Scrutiny Committee: 11 January 2024:

2024-25 BUDGET PROPOSALS - FINANCIAL ANALYSIS, INITIAL FINANCIAL OUTLOOK AND BUDGET PROPOSALS FOR 2024-25 AND BEYOND

Resolved –

That this Committee requests the Executive to take into consideration the comments raised, in relation to the 2024-25 Budget Proposals, as part of the consultation process.

Petitions received at Council – Tuesday 23 January 2024

- (i) Stop Bradford Council Closing Ford Hill Queensbury HWRC Tip**
- (ii) Call upon Bradford Council to commit to the long-term future of Golden Butts Road HWRC ('Ilkley Tip') and to restore Monday opening hours**

Resolved – That the petitions be referred to the Executive for further consideration.

B. STRATEGIC ITEMS

LEADER OF COUNCIL & CORPORATE

(Councillor Hinchcliffe)

5. MEETINGS OF COUNCIL AND THE EXECUTIVE 2024/25

1 - 6

The Interim Director of Legal & Governance will submit a report (**Document “AF”**) which recommends a schedule of ordinary meetings for Council and the Executive for the Municipal Year 2024/25.

Recommended –

- (1) That the schedule of meetings of the Executive for 2024/25 as set out in appendix 1 to Document “AF” be approved.**
- (2) That it be a recommendation to the annual meeting of Council that the ordinary meetings of Council for 2024/25 as set out in appendix 1 to Document “AF” be approved.**

Overview and Scrutiny Committee: Corporate

(Yusuf Patel – 07970 411923)

6. **QUARTER 3 FINANCE POSITION STATEMENT FOR 2023-24 AND 2024-25 BUDGET UPDATE**

7 - 122

The Director of Finance will submit a report (**Document “AG”**) which provides Members with the forecast year-end financial position of the Council for 2023-24 and sets out the unprecedented scale of its financial challenges. It outlines the revenue and capital budgets and the year-end forecast financial position based on information at the end of December 2023. It states the Council’s current reserves and school balances.

The report summarises the ongoing action being undertaken to address the current challenges and further urgent action that will be required to secure a sustainable financial position. The Council has applied for Exceptional Financial Support from Government which if agreed, would be provided in the form of a capitalisation directive which would allow the Council to borrow to fund revenue expenditure.

A capitalisation directive is however only an interim solution. To achieve a financially sustainable position, the Council and the Trust will need to deliver a combination of; significantly higher level of savings than is currently proposed; additional income, further asset disposals and further capital expenditure reductions.

A continuous cycle of identifying new savings and other measures to reducing the gap will need to be embedded in 2024-25. The report also provides a budget update for 2024-25 taking account of the completion of the NNDR1 form that sets the Business rates base, and further updates in relation to the Exceptional Financial Support request.

Recommended –

That the Executive

- (1) Note the contents of Document “AG” and the actions taken to manage the issues highlighted.**
- (2) Note the Exceptional Financial Support request update for 2023-24 and 2024-25 as outlined in section 1.11 to 1.18 to Document “AG”.**
- (3) Approve the following capital expenditure schemes as outlined in section 14.9 to Document “AG”:**
 - £1.455m to complete the fitting out of the F&B operation at Darley Street Market. This will be funded by a mixture of £0.455m current City Centre Market budget (CS0107) and £1.0m new invest to save borrowing.**

Overview and Scrutiny Committee: Corporate

(Andrew Cross – 01274 436823)

7. **BRADFORD SOUTH LOCALITY PLAN - PROGRESS UPDATE
2022/23**

123 -
170

The Strategic Director Place will submit a report (**Document “AH”**) which gives an update on the progress achieved towards addressing the locality-wide priorities set out in the Bradford South Locality Plan during 2022/23.

Recommended –

- (1) **The Executive is invited to comment on the Bradford South Locality Plan – Progress Update 2022/23, as set out in Appendix A to Document “AH”.**
- (2) **The Executive requests that the Bradford South Area Co-ordinator, accompanied by the Chair of Bradford South Area Committee, presents a progress report to the Executive in 12 months time, setting out the progress and achievements made for each of the priorities detailed in the Bradford South Locality Plan during 2023/24.**

Overview and Scrutiny Committee: Corporate & Health and Social Care

(Ishaq Shafiq - 01274 431155)

C. PORTFOLIO ITEMS

<p>EDUCATION, EMPLOYMENT AND SKILLS PORTFOLIO & DEPUTY LEADER</p>
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(Councillor I Khan)

8. **PROPOSED CHANGES TO PUBLISHED ADMISSION NUMBERS
AT TWO MAINTAINED PRIMARY SCHOOLS**

171 -
188

The Strategic Director of Children’s Services will submit a report (**Document “AI”**) which sets out a proposed reduction of published admission numbers at Hoyle Court Primary School and Ingrow Primary School.

Recommended –

- (1) **That the Executive approve the proposal to reduce the Published Admission Number (PAN) at Hoyle Court Primary School from 45 to 30 from 1 September 2025.**

- (2) That the Executive approve the proposal to reduce the Published Admission Number (PAN) at Ingrow Primary School from 60 to 45 from 1 September 2025.

Overview and Scrutiny Committee: Children's Services

(Emma Hamer – 01274 439535)

HEALTHY PEOPLE AND PLACES PORTFOLIO

(Councillor Ferriby)

EXCEPTION TO THE FORWARD PLAN

NOTE

Items 9 and 10 are included on this agenda as exceptions to the Forward Plan in accordance with the provisions of Paragraph 10 (General Exception to the Forward Plan) of Part 3D of the Constitution.

Accordingly, the proper officer has notified in writing the Chair of Regeneration & Environment Overview and Scrutiny Committee of the matter on which the decision is to be made.

9. LIBRARY SERVICE REVIEW

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The Strategic Director Place will submit a report (**Document "AJ"**) which sets out the proposed approach to conducting a Review of Bradford Libraries Service during 2024 in order to make savings of £175,000 in 2025/6 financial year.

Recommended –

That Members agree to proceed with a strategic Review of the Library Service that will deliver £175k savings in 2025/6, pending the outcome of the public consultation on the Council's budget proposals, and agree the proposed approach to conducting the Review as set out in sections 3 - 6 to Document "AJ".

Overview and Scrutiny Committee: Regeneration and Environment

(Phil Barker - 01274 432616)

10. SPORTS FACILITIES SERVICE REVIEW

197 -
202

The Strategic Director Place will submit a report (**Document “AK”**) which sets out the proposed approach to conducting a Review of Bradford Sports facilities Service during 2024, in order to make savings of £60K in 2024/25 rising to £1,250,000 by 2025/6 financial year.

Recommended –

Members are requested to agree a review of the Sports Facilities Service and as detailed in Document “AK”, the proposed approach, methodology and timeline to achieve the proposed savings of £60K in 2024/25 and a further £1.25M as contained in the 2024/25 Budget Proposals report (Executive Committee 11th January 2024).

Overview and Scrutiny Committee: Regeneration and Environment

(Phil Barker - 01274 43 2616)

11. MINUTES OF THE WEST YORKSHIRE COMBINED AUTHORITY

To receive the minutes of the meeting(s) of the West Yorkshire Combined Authority held on [12 October 2023](#) (Please click on the date(s) to launch the minutes).